

WEST MEDINA WATER SUPPLY CORPORATION PO
BOX365
D'HANIS TEXAS 78850
830-363-7616

**NOTICE TO MEMBERSHIP EFFECTIVE
MARCH 1, 2022**

In order to offset the cost of administering late payments the Board of Directors has voted to raise the following fees:

PAYMENTS ARE DUE ON THE 1ST OF EACH MONTH PAYMENTS MUST BE
RECEIVED BEFORE CLOSE OF BUSINESS
ON THE 15TH OF EACH MONTH DUE

Additional Charges:

Returned Check Charge: Meter	\$30.00	Trip Charge:	\$20.00
Reading Charge: Lock-Off	\$30.00	Late Payment Charge	\$10.00
Charge: Service Reinstatement:	\$20.00	Replace Payment Book	\$ 2.00
	\$20.00	Replace Rate Schedule	\$.50

RETURNED CHECK CHARGE: If your check is returned by the bank, your bill is considered unpaid, and you will be charged a \$30.00 fee.

METER READING CHARGE: If your meter reading is not received by the 20th of the month, the Corporation will read your meter and assess a \$30.00 charge, with no exceptions.

LOCK-OFF AND SERVICE REINSTATEMENT CHARGE: Your meter will be locked if payment is not received by the end of the month and a charge of \$20.00 will be assessed for the locking. An additional \$20.00 charge for reinstatement of service will be assessed for restoring service. **SERVICE WILL NOT BE RESTORED UNTIL THE NEXT BUSINESS DAY AFTER ALL PAYMENTS DUE HAVE BEEN RECEIVED..**

TRIP CHARGE: If you pay your water bill at the time an operator comes to lock your meter, he will charge you a \$20.00 trip charge in lieu of the \$20.00 lock-off charge.

ALL METERS are read periodically by the corporation; however, if meter readings are consistently wrong, they will be verified, and a \$20.00 charge assessed.

NON-RESIDENT PROPERTY OWNERS: Should contact the Manager if special billing arrangements are required.

RENTERS: The owner of the membership is responsible for payment for all charges on his meter. He may direct the Corporation, by letter, to bill his renter; however, the ultimate responsibility lies with the owner.

OFFICE HOURS: 1ST THRU 15TH, 7:30 AM-12:00 PM, 16TH THRU END OF MONTH, 7:30 AM -9:00 AM Monday-Friday at the WMWSC Office, located 145 CR 526, D'Hanis TX Phone 830-363-7616. After hours emergency calls made to 830-426-3173 or Company Mobile Phone 830-426-1248.